

Bank Note Paper Mill India Private Limited, Mysore

Invites sealed quotations for Disposal of Biological Sludge_at BNPM, Mysore.

The Tender document is hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Rs. 3,000/-

For any query, you may contact at Tel 0821-2401 111, Fax 0821-2581 154



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1, Paper mill compound,
Note Mudran Nagar, Mysuru-570 003

TENDER NO. BNPM/NCB/BS/280/2019-20 dated 16.07.2019

TENDER FOR DISPOSAL OF BIOLOGICAL SLUDGE

Last date for submission of Tender: **1400 Hours on 16-08-2019**
Opening of Technical Bids: **1500 Hours on 16-08-2019**



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NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed bids are invited by BNPM from eligible & financially sound bidders for Disposal of Biological Sludge at BNPM, Mysore - 570003.
 2. **Tender Fee:** Rs. 3,000/- (Tender Fee is to be submitted in form of DD)
 - 3.. Tender should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **1400 Hrs. on Aug 16, 2019** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at **1500 Hours on Aug 16, 2019** at the above mentioned address.
 4. Tenders should be submitted in duplicate marked as original and duplicate in a sealed cover, to the offices of the BNPM, super subscribed "**Tender for Disposal of Biological Sludge**". The tender shall be submitted as follows
 - a) **Envelope -1 shall contain the following**
 - I. Tender Fee of Rs. 3,000/- in form of DD. (Exempted in case registered with MSME/NSIC as defined in clause no. 12)
 - II. EMD of Rs. 60,000/- in the form of DD. (Exempted in case registered with MSME/NSIC as defined in clause no. 12)
 - III. Deviations, if any.
 - IV. Documentary proof in support for eligibility criteria.
 - V. Copy of the blank tender document without any reference to price duly signed on all pages.
 - VI. Section III & Section V are to be filled up & submitted.
 - b) **Envelope -2 shall contain the following**

Price Bid as per format enclosed with Tender document.
- Both the envelopes shall be put in one envelope and super subscribed "**Tender for Disposal of Biological Sludge**".
5. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
 6. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be signed by the tenderer.



7. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.

8. Eligibility Criteria:

The prospective bidders should submit the documents as mentioned below.

- a) Bidders should be bonafide, experienced, competent and resourceful to carry out the assigned order.
- b) Proof of registration i.e., valid GST and PAN.
- c) If the bidder opts for EMD waiver, then copy of valid NSIC/UAM/any other document as applicable is to be submitted.
- d) Bidder should be in the business of Vermi-compost or Organic compost at least since last one year, documents for the same shall be submitted.

9. EVALUATION CRITERIA:

- (i) At first stage, techno-commercial bid will be opened and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
- (ii) The total price quoted shall be considered for determining the overall L1 bidder.
- (iii) The acceptance of the tender will rest with the Owner, who does not bind himself to accept the highest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.

10. The owner also reserves the right to allot the order partly or wholly to single or different Tenderer. BNPM reserves the right to reject any offer including the highest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

11. Discrepancy in Prices:

i) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

ii) If, there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected; and



iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.

iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

- 12. Earnest Money Deposit (EMD):** Interest free EMD of Rs. 60,000/- (Rupees Sixty Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.

Submission of EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or Any other body specified by Ministry of MSME.

- 13. Refund of EMD:** EMD of Unsuccessful bidder will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. EMD of successful bidder may be returned on submission of Security Deposit in form BG for 10% of the contract value, BG should be valid for 60 days after the contract period of 12 months.

- 14. Terms of Payment:** Against each lifting of Biological Sludge, invoice & required documents are to be submitted by the successful Bidder. On verification of the invoice & required documents, 100% of the submitted invoice value will be released.

- 15. Indemnity :**

The contractor assumes responsibility for and shall indemnify, defend and hold harmless the BNPM, their respective officers, directors, personnel, agents, employees, from and against all losses, liabilities, claims, costs, expenses, taxes and assessments including penalties, punitive, damages, attorney's fees and court costs which are or may be incurred with respect to any breach by the supplier of its obligations under this this work order or for which the contractor has assumed responsibilities under the contract.

After buying the biological sludge from the Company, it should not be sold to the employees of the Company and it should be used for manufacturing of Vermicompost or organic compost. BNPM may visit your plant to inspect the manufacturing of Vermicompost by using Biological Sludge. All rules & regulations imposed by Pollution Control Board from time to time for manufacturing of Vermi-compost / organic compost by using biological sludge are to be strictly followed by the contractor. Vendor should have/ obtain required approval for operation of Vermi-compost / Organic compost unit from KSPCB.



16. **Security Deposit:** Within 10 days of receipt of order, the successful Bidder has to submit Security Deposit on form of BG. The value of the BG will be 10% of the contract value, BG should be valid for 60 days after the contract period of 12 months.
17. **Site Visit/ Inspection:** To assess the state/ conditions of sludge and to understand the scope of work, the Bidder is advised to visit the project site on or before 20.07.2019 and to get acquainted with the conditions at the site.
18. **Completion Time:** Work for lifting the available Biological Sludge shall be started within 10 working days of issue of Order. Successful Bidder should ensure lifting Biological Sludge on regular and as & when generated and also keep the area clean & tidy. Party should be capable of lifting about 150 MT of Sludge on every month from the date of issuance of order for 12 months. No accumulation of Biological Sludge at BNPM will be permitted, any non-compliance in this regard viewed seriously.
19. **Scope of work for biological sludge disposal**

Properties of Biological sludge to be disposed

Sl. No.	Parameters	Values
01	Ash content (Air dry basis)	7%
02	Total Carbon	4%
03	Moisture content	90 %
04	Approximate daily generation	5 MT

Scope of Work of Successful Bidder:

- The Biological sludge shall be lifted from ETP (Effluent Treatment Plant) as and when it is generated (accumulation of sludge at ETP cannot be permitted). BNPM reserves the right to cancel the issued work order and issue it to the next bidder and to encash the BG (Bank Guarantee submitted by the successful bidder) if it is found that the sludge is not lifted in time (causing accumulation of sludge at ETP) or if it is found that the vendor is not handling/disposing of the sludge in a proper way.
- The Biological sludge shall be used for manufacturing of Vermicomposting / organic manure. The collected sludge shall be put in to manufacturing process on regular basis. Handling of sludge should not lead to environment degradation like improper storage, dumping, land filling which is not at all allowed, if any such noticed work order shall be cancelled immediately and also fine shall be imposed for controlling the damages made for environment.

Procedure for Disposal:

On finalization of tender, a work order will be issued to successful bidder by BNPM for the existing available quantity, which has to be lifted within 10 days from the date of issue of order.

Required equipment / machineries for loading the sludge from the storage/generation area & vehicle shall be arranged by vendor. Loading and transportation of the sludge in safe manner shall be in the scope of the successful bidder. Bidder should ensure the proper transportation without any spillage enroute to the facility & vehicle should be properly covered.



Bidder shall arrange vehicle, if any, Tools & tackles /materials required & labour for collection from various places in the site, loading, transportation at his own cost. The safety of the labour will be the responsibility of the bidder (all PPEs for the labour should be arranged by the party). The operation is to be completed within the specified office hours i.e. between 1000 Hrs. and 1600 Hrs. No work shall be permitted on Sundays or on closed holidays.

Bidder shall not be allowed to pick and choose the materials. Sludge has to be lifted as per the instruction of BNPM only. These material should not be sold to the employees of BNPM. Undertaking in this regard has to be provided.

20. Tender Evaluation and award of work: Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the L1 will generally be the criteria, BNPM reserves the right to reject any offer including the L1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

21. Compliance of security Norms:

BNPM is a security organization located in the premises of BRBNMPL and the Govt. of Karnataka declares the premises as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.

22. Period of Contract: Contract period will be for one year from the date of issuance of order.

23. Termination of Contract :

i) Termination for Default: BNPM has the right to terminate the contract at any time due to i. Delay of the successful bidder in maintaining contractual obligations, in that case following actions may be taken:

- a) Imposition of liquidated damages
- b) Forfeiture of its performance security /10% of the order value
- c) Termination of the contract for default.

ii) Termination for Insolvency: If the successful bidder becomes bankrupt or otherwise insolvent, BNPM reserves the right to terminate the contract at any time, by serving written notice to the supplier without any compensation, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and I or will accrue thereafter to BNPM.

iii) Termination for Convenience: BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the supplier



at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the bidder's performance under the contract is terminated, and the date with effect from which such termination will become effective.

24. Other terms:

The tender is for disposal of Biological Sludge.

- a. "As Is; Where Is" Basis of Disposal.
- b. This Disposal is strictly on "As Is; Where Is" basis. Tenderer must satisfy himself on all matters with regard to quality, quantity; nature of stores etc., before tendering as no complaint or representation of any kind shall be entertained after the contract is concluded.
- c. Party should use the sludge for the purpose for which it has been mentioned (Vermicompost & Organic compost) & should not be used for other purpose, if any such, vendor should obtain consent from BNPM.

Vendors premises shall be inspected as & when required to ensure the above, if any deviation is found action as deem fit by BNPM shall be taken.

- d. Quantities of sludge whether by weight or measurement mentioned in the Tender notice are only approximate and should the quantity , on actual weight or measurement basis as the case may be and whenever delivered on such basis, works out less than the advertised and /or projected quantity, the BNPM shall not under any circumstances be liable to make good any such deficiency.
- e. BNPM reserves right to increase or decrease the quantity of any item or items or terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the BNPM on account of such termination of the contract or variation in the quantity.
- f. BNPM shall have the right to remove the item which it feels were not intended for disposal.
- g. Tenderers desirous of participating in the tender must visit the site before submitting the offer, after taking due permission from the concerned Stake Holders. The Tenderers submitting the offers shall be deemed to have visited the site and acquainted themselves thoroughly with materials intended for sale in all respect.
- h. Any person giving offer shall be deemed to have made himself fully conversant with the Terms and Conditions of the Tender, as well as the location and condition of the materials being sold and shall be deemed to have agreed to all the stated terms and conditions herein under.

25. Settlement of Disputes: All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.



26. Liquidated Damage: If the successful Bidder fails to lift any material at any week then Liquidated damages shall be applicable at the rate of 0.5% of contract price per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price.

27. Risk Purchase Clause: If the successful bidder fails to abide by the terms and conditions of this agreement, or fails to lift the material as per the schedule or any time repudiates the contract, the purchaser will have the right to:

a) Appropriate the Security Deposit (by invoking the Performance bank guarantee) deposited by the supplier and procure the tender item / render service from other agencies at the risk and cost of the supplier.

b) The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

28. Fore Closure Clause : If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

29. Force Majeure: In the event of any unforeseen event directly interfering with the contract arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the successful bidder shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

30. Taxes: All Taxes should be as applicable in GST regime.

Payment of CGST, SGST, IGST, UTGST: The contractor is required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST, UTGST in the invoice.

- i) An invoice issued by contractor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information in accordance with Chapter VI of CGST rules 2017 .
- ii) A debit note issued if any, by contractor should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The contractor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The contractor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the contractor should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the contractor, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the contractor will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, falling which, the GST liability will not be paid /reimbursed/accepted.

31. Tax deduction at source

All statutory deduction as applicable shall be deducted at source as per rules at prevailing rates, unless certificate, if any, for deduction at lesser rate or nil deduction is submitted by the Contractor from appropriate authority.

The contractor shall provide accurate particulars of PAN number as required, under Section 206AA of Income Tax Act 1961.

All the above terms and conditions have been read, understood and accepted by me.

Authorised Signatory

Name of the Person
Signing the Tender: _____

Designation: _____

Seal with address: _____

Address of local office: _____



SECTION -II

LIST OF REQUIREMENTS

S.NO	DESCRIPTION	UOM	Annual Approx. Qty
1	Biological Sludge	MT	1825

*This quantity may vary $\pm 30\%$.

Place:

Bank Note Paper Mill India Private Limited

Note Mudran Nagar

Mysore 570 003



SECTION -III

FORMAT TO BE FILLED UP & ENCLOSED IN ENVELOPE 1

TENDER NO: BNPM/NCB/BS/280/2019-20 Dtd: 16.07.2019

Sl. No.	DOCUMENT	DETAIL	DOC SUBMISSION / COMPLIANCE
1	TENDER FEE		SUBMITTED/ NOT SUBMITTED
i	DD NO		
ii	DD DATE		
iii	AMOUNT		
iv	BANK NAME & DETAIL		
2	EMD		SUBMITTED/ NOT SUBMITTED
i	DD NO		
ii	DD DATE		
iii	AMOUNT		
iv	BANK NAME & DETAIL		
3	NSIC/UAM/ ANY OTHER DOC IF EMD IS EXEMPTED (IF APPLICABLE)		SUBMITTED/ NOT SUBMITTED
i	NSIC/UAM / ANY OTHER DOC NO AS APPLICABLE		
4	DEVIATION AGAINST TENDER IF ANY		YES/NO
5	GST REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	GST NO		
6	PAN REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	PAN NO		
7	FILLED UP ANNEXURE A & ANNEXURE B		SUBMITTED/ NOT SUBMITTED

Authorised Signatory

Name of the Person Signing the Tender: _____

Designation: _____

Seal with address: _____

Address of local office: _____



SECTION IV**SCHEDULE OF PRICE****TENDER NO: BNPM/NCB/BS/280/2019-20 Dtd: 16.07.2019**

S.No	Item Description	UOM (a)	QTY (b)	HSN Code	Unit Price (Rs) (c)	GST (Rs.) (d)	Total Unit Rate (e= c+d)	Grand Total Price (Rs.) (f = e*b)
1	Biological Sludge	MT	1825					
Grand Total								

Note:

We confirm that the quoted price is inclusive of all GST, freight, handling, loading, unloading and other charges etc and other activities required to complete the ordering procedure and tender once accepted, the price quoted shall be valid for a period of one year from the date of finalization of tender and intimation thereof.

We confirm to abide by all the terms and conditions mentioned in the tender.

I/We confirm that I/We have read all the terms and conditions of the tender document and signed and stamped on each page of the document.

Authorized Signatory

Name of the Person Signing the Tender

Designation

Seal with address

Place :

Date :



ANNEXURE -A

TENDER NO: BNPM/NCB/BS/280/2019-20 Dtd: 16.07.2019

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments. The information provided above is correct and true to the best of my knowledge and belief.
2. The director/proprietor of the bidding firm are not closely related to BNPMIPL.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



SECTION -V

ANNEXURE -B

TENDER NO: BNPM/NCB/BS/280/2019-20 Dtd: 16.07.2019

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that we have read and understood all terms and conditions of tender Scope of work and confirm to abide to those conditions without any counter conditions.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

